**附件4**  
**Annex 4**

不予出具无犯罪记录证明通知书  
Notification of Refusal to Issue a Certificate of No Criminal Conviction

京公（X）查询〔个人〕字XX第XX号  
Beijing Public Security Bureau (X) Inquiry [Individual] Zi XX No. XX

经查，被查询人 ，国籍： ，证件名称： ，证件号码：XXXXXXXXXXXXXXX，因有犯罪记录，不予出具无犯罪记录证明。具体情况如下：  
Upon investigation, the inquired person, nationality: , ID type: , ID No.: XXXXXXXXXXXXXXXXXX, will not be issued the Certificate of No Criminal Conviction due to the presence of a criminal record. Details are as follows:

X年X月,因X罪名被XXX人民法院判处X刑罚；  
In MM, YYYY, the individual was sentenced to a punishment of X by XXX People's Court for the crime of X.

X年X月,因X罪名被XXX人民法院判处X刑罚；  
In MM, YYYY, the individual was sentenced to a punishment of X by XXX People's Court for the crime of X.

X年X月,因X罪名被XXX人民法院判处X刑罚。  
In MM, YYYY, the individual was sentenced to a punishment of X by XXX People's Court for the crime of X.

业务编号及二维码  
Item No. and QR code

单位（盖章）  
Processing Organization (Seal)

XXXX年XX月XX日  
MM/DD/YYYY

注：此通知书一式两份。一份申请人持有，一份由申请人或受托人签字确认后公安机关留存归档。  
Note: This notification is made in duplicate. One copy shall be held by the applicant, and the other copy shall be kept and filed by the public security authority after being signed and confirmed by the applicant or the trustee.