Appendix

Table of Quality and Safety Supervision and Inspection during the Construction of Low-risk Construction Projects in Beijing (Template)

 No: JD No. ×××

Project name: (Fill in the “project name” in the *Registration Form for Quality Supervision of Construction Project in Beijing*)

Registration No. of quality supervision: (Fill in the “number” in the *Registration Form for Quality Supervision of Construction Project in Beijing*)

Basis of spot check: Planned□ Special□ Others□ Progress:

Time of inspection: (Use Arabic numerals and be accurate to minute, such as 10:10-12:30 on April 25, 2019)

I. Content of quality and safety inspection:

(Specify the details of supervision and inspection truthfully, and the details for quality and safety may be described jointly or separately)

II. Inspection results and problems (The problems detected should be accurately described

in normative terms, and audio-visual materials may be attached)

About Quality:

About Safety:

About management or other aspects:

Signatures of parties concerned: (All should be signed in carbon or blue-black ink and in neat and clear writing)

Owner (name and date):

Supervisor (name and date):

Construction unit (name and date):

Table of Quality and Safety Supervision and Inspection during the Construction of Low-risk Construction Projects in Beijing (Continued)

No: JD No. ×××

III. Supervision (truthfully describe the administrative action or punishment for the problems

detected during the supervision and inspection)

**Rectification comments and requirements:** **Immediate rectification** □

**Suspension for rectification** □ **To rectify within**   **days** □

Supervised by:

DD MM YY

The parties concerned should check this table page by page and read the following before signing:

The quality and safety supervision and inspection of the project conducted by the supervising organization should not replace the corresponding quality and safety responsibilities and construction site management responsibilities that should be undertaken by all parties involved in the project. All parties concerned should draw a lesson from the above problems, conduct a comprehensive self-inspection and rectify the existing quality and safety problems to ensure the quality of the project and the safety of the construction site.

If the rectification meets the requirements, the construction or the next process still cannot continue until the rectification is reported to and reviewed and approved by **the supervisor □, the district supervising authority □, and the municipal supervising authority □**. The rectification report submitted to the municipal and district supervising authorities should be attached by photos both before and after the rectification, and should be signed and sealed by the respective project accountable person of the owner, the supervisor and the construction unit who should be responsible for the authenticity of the submitted materials.

Owner (name of organization, position, name, and date):

Supervisor (name of organization, position, name, and date):

Construction unit (name of organization, position, name, and date):